



WIRE TRANSFER INSTRUCTIONS

Instructions for Membership & Booth Payments



AWFS® IS NOT responsible for any fees deducted from the final wire amount received, including fees charged by intermediary banks involved in the wire transaction. AWFS® needs to receive the exact amount invoiced or you will continue to receive an additional invoice until the total is paid in full.

STEP 1 Please convert all monies to US Funds prior to transfer

<input type="checkbox"/> AWFS Fair Booth Payment	Amount: \$ _____
<input type="checkbox"/> AWFS Membership Payment	Amount: \$ _____
<input type="checkbox"/> Other: _____	Amount: \$ _____

AWFS Wire Fee + \$50.00

Total Amount to Wire \$ _____
(In U.S. Funds)

STEP 2 Wire AWFS payment to our financial institution

Payments will be made to: Association of Woodworking & Furnishing Suppliers

AWFS Bank: City National Bank	Bank Account: 13985073
5601 East Slauson Ave	SWIFT Code: CINAUS6L
City of Commerce, CA 90040	ABA Number: 122016066
Phone: (322) 838-4000	

STEP 3 Submit this form to AWFS along with any other important confirmation receipts

COMPANY NAME _____ DATE _____

CONTACT NAME _____

Request confirmation from AWFS
 Request Receipt from AWFS
 Request Revised Invoice from AWFS
 Request Other: _____

SUBMIT YOUR WIRE CONFIRMATION BY:
FAX: (323) 838-9443 OR EMAIL: angela@awfs.org

Questions? Contact Angela Hernandez at (800) 946-AWFS (2937)