



WIRE TRANSFER INSTRUCTIONS

Instructions for Membership & Booth Payments



AWFS® **IS NOT** responsible for any fees deducted from the final wire amount received, including fees charged by intermediary banks involved in the wire transaction. AWFS® needs to receive the exact amount invoiced or you will continue to receive an additional invoice until the total is paid in full.

STEP 1 Please convert all monies to US Funds prior to transfer

<input type="checkbox"/> AWFS Fair Booth Payment	Amount:	\$ _____
<input type="checkbox"/> AWFS Membership Payment	Amount:	\$ _____
<input type="checkbox"/> Other: _____	Amount:	\$ _____
	AWFS Wire Fee	+ \$50.00
	Total Amount to Wire	\$ _____
		<i>(In U.S. Funds)</i>

STEP 2 Wire AWFS payment to our financial institution

Payments will be made to: Association of Woodworking & Furnishing Suppliers

AWFS Bank:	City National Bank	Bank Account:	13306664
	5601 East Slauson Ave	SWIFT Code:	CINAUS6L
	City of Commerce, CA 90040	ABA Number:	122016066
	Phone: (322) 838-4000		

STEP 3 Submit this form to AWFS along with any other important confirmation receipts

COMPANY NAME _____ DATE _____

CONTACT NAME _____

Request confirmation from AWFS
 Request Receipt from AWFS
 Request Revised Invoice from AWFS
 Request Other: _____

SUBMIT YOUR WIRE CONFIRMATION BY:
FAX: (323) 838-9443 OR EMAIL: angela@awfs.org
Questions? Contact Angela Hernandez at (800) 946-AWFS (2937)