



WIRE TRANSFER INSTRUCTIONS

Instructions for Membership & Booth Payments



STEP 1 Confirm the correct amount of money in US Funds to Transfer
Please convert all monies to US Funds prior to transfer

<input type="checkbox"/> AWFS Fair Booth Payment	Amount: \$ _____
<input type="checkbox"/> AWFS Membership Payment	Amount: \$ _____
<input type="checkbox"/> Other: _____	Amount: \$ _____

AWFS Wire Fee + \$25.00

Total Amount to Wire \$ _____
(In U.S. Funds)

* Please note: We are not responsible for any fees deducted from the wire amount before it is received at our bank. Please verify with your bank for the amounts that will be deducted. AWFS needs to receive the exact amount invoiced. If total funds are not received due to other fees, you will continue to receive an invoice until the total is paid.

STEP 2 Wire AWFS payment to our financial institution

Payments will be made to: Association of Woodworking & Furnishing Suppliers

AWFS Bank: City National Bank	Bank Account: 13306664
5601 East Slauson Ave	SWIFT Code: CINAUS6L
City of Commerce, CA 90040	ABA Number: 122016066
Phone: (322) 838-4000	

STEP 3 Submit this form to AWFS along with any other important confirmation receipts

COMPANY NAME _____ DATE _____

CONTACT NAME _____

Request confirmation from AWFS Request Receipt from AWFS Request Revised Invoice from AWFS

Request Other: _____

SUBMIT YOUR WIRE CONFIRMATION BY:

FAX: (323) 838-9443 OR EMAIL: angela@awfs.org

Questions? Contact Angela Hernandez at (800) 946-AWFS (2937)

